



Job Description: Environmental Justice Organizer

October, 2022

JOB Announcement

Position Overview

Title: Environmental Justice Organizer

Reports to: Organizing Coordinator

Classification: Full-time, Exempt

Annual Salary: \$63,000- \$70,0000

Benefits include: Medical insurance, paid holidays, and paid vacation.

LUNA is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

Job Description

Latinos United for a New America (LUNA) is a grass-roots organization working to improve the quality of life of Latine immigrants in Silicon Valley by enabling leadership of those most affected by systemic issues. LUNA is seeking to hire a passionate individual to lead and coordinate environmental justice efforts our community cares about. The organizer will focus on building power with residents and community partners to create strong grassroots movements for climate resilience and justice. Initial efforts our organization will focus on for the coming year: air quality and lead-based pollution as well as developing an environmental justice academy.

This position reports to the Organizing Coordinator, and will often collaborate with other internal LUNA team members on different matters concerning the community. Additionally, this position requires someone who is able to occasionally work long and irregular hours. The ideal candidate aligns with LUNA's vision to unify the Latine community and is highly motivated to acquire the power needed to make real, long-lasting changes in our communities. The ideal candidate has some knowledge of shared governance and horizontal leadership, and is willing to work on a system of distributed power.

Duties and Responsibilities with approximate % of time

Environmental justice and organizing (70% of time)

- Develops informational materials and trainings focused on popular education for environmental justice, specifically around air quality
- Implement community organizing tools and tactics, such as door knocking, phone banking, 1: 1's, power mapping, accountability sessions, and strategic collaboration with other environmental justice organizations
- Develop and facilitate trainings and workshops that help community residents identify key environmental health concerns, and improve their understanding of those concerns.



- Provides information to community residents on environmental health and policy resources, such as medical outreach programs, legal information programs, and topical resources. Prepares and distributes educational materials in the community.
- Prepares reports as required by various private, state, and local agencies
- Build and nurture existing relationships with schools, churches, community organizations, labor unions, public health groups, etc. to work in partnership to advance shared goals
- Takes an active role in coalitions working on issues that are critical to LUNA's theory of change
- Help coordinate media (traditional and social platforms) and event outreach activities related to campaigns.
- Learn technical skills from partnering organizations and agencies related to Air Quality

Governing and administrative (30%)

- Help in the development and implementation of LUNA's shared leadership structure
- Work collaboratively with team members on various governing decisions
- Participate, lead or co-lead in working hubs for administrative tasks
- Tracking and reporting any campaign related activities

Job Requirements

- Bilingual (English and Spanish)
- Minimum of two years or comparative experience working with community, labor, or environmental or outdoors organizations with success in developing and winning campaigns
- Strong work ethic, well organized, initiative-taking, energetic, quick on their feet and ability to improvise
- Ability to work long and irregular hours
- Commitment and passion for racial, gender, immigration, environmental and economic justice and their intersections both inside and outside organizations
- Driver's license, car insurance and reliable car
- Alignment with LUNA's vision of shared leadership and distributed power

Desired Skills/Experience

- Strong writing skills in English and Spanish
- Ability to effectively plan, implement, and manage campaigns and staff
- Software - Proficiency in Microsoft Office (Word, Excel, Powerpoint), Google Workspace, Zoom, & Canva
- Familiarity with the neighborhoods in East Side San Jose or East Palo Alto
- Advanced degree in Environmental Sciences or Environmental Studies and familiarity with various environmental issues including climate change, water and air quality, and environmental justice

What LUNA values in our team members

- A desire to change structural challenges for the Latine community in Silicon Valley



- Commitment and passion for racial, gender, immigration, environmental and economic justice and their intersections both inside and outside organizations.
- Empathy, respect, authenticity, and generosity
- Accountability and dependability

Position starts February 13th, 2023 apply by Jan 13th, 2022. To apply, please send your cover letter and resumé to the LUNA team at: admin@lunalatinosunidos.org

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